

Conservatorium Hotel Amsterdam – Assistant Meeting & Events Manager

Assistant Meeting & Events Manager

You will have the opportunity to lead your own team within our five-star luxury hotel, delivering exceptional service for every event and celebration. At the Conservatorium Hotel, your leadership will help elevate our renowned guest experience to even greater heights. If you're passionate about hospitality and ready to take the next step in your career, this could be the perfect opportunity for you.

What will be your role?

As the Assistant Meeting & Events Manager you will oversee all aspects of the daily operation of the hotel's Banqueting department. In this dynamic role you will supervise the teams, organize team meetings, internal communication, training and administration. Through your team you ensure that our service is performed to its highest level and in full compliance with our standards. On a daily basis you are in contact with our Sales team to ensure seamless communication between your departments. You report directly to the Meeting & Events Manager.

What do we offer you?

- A salary in scale VII of the [Horeca CAO](#)
- Multiple additional benefits, such as supplemented staff meals, uniform/laundry service, ticket raffles and a 50% contribution to your pension fund;
- Complimentary stays and discounts at different hotels;
- F&B Discount Card – discounts at restaurants at high-end hotels in Amsterdam;
- Discounted collective health insurance and weekly personal training sessions;
- An inspiring work environment where we focus on work-life balance and continuous development through coaching and training. During your time with us we will support you in every new step of your career!

What will your 5-star luxury working environment look like?

The Meeting & Events area in the Conservatorium hotel is located in the glass building, and consists of 6 meeting rooms. In the Blue, Yellow, Red and Orange room, small events take place such as meetings, private dinners and board meetings. In the larger spaces, our Symphony and Harmony rooms, we can host events up to 150 people.

The Conservatorium hotel is a five star luxury hotel in Amsterdam and has been selected as one of the best 25 luxury hotels of Europe over the past five years. We are part of 'The Set Collection', a carefully curated luxury hotel collection, comprising of some of the world's most exceptional, likeminded, independent hotels and resorts worldwide. Our guests consist of CEO's, world famous artists and experienced travellers, which we service with our 250+ employees.

Who are we looking for?

Our new colleague is service-orientated and able to work with last-minute deadlines. You lead by example and involve and engage your team in all relevant matters of your department. Furthermore, you are/have:

- Prior experience in Banqueting in a hotel or conference centre;
- Experience in a similar position of (assistant) manager or team leader;
- Good knowledge of the English language (Dutch is preferred);
- Ability to work different shifts on weekdays and weekends.

Are we your next destination?

Apply through this website and let us know why you are interested! We look forward to seeing your application. For any questions, reach out to us via +31 (0)20-570 0043.

Please ensure eligibility to work in the Netherlands and secure housing in Amsterdam prior to applying. Due to high application volume, we will respond only to candidates meeting these criteria. By applying for this vacancy, you consent to the collection, processing, and storage of your personal data for the purpose of recruitment and selection. Your information will be used solely for assessing your suitability for the position and will be kept confidential. If you wish to withdraw your consent or request the deletion of your data at any time, please contact hr@conservatoriumhotel.com.

<https://www.conservatoriumhotel.com/>